

# House Rules + Guest Guidebook Guideline

## Welcome to Your Stay

Hi there,

We're really glad you're here.

This space has been set up to feel easy, comfortable, and a bit like home (just without the chores... mostly).

This guide is here to help you settle in quickly, avoid any confusion, and make the most of your stay.

If anything feels unclear or not quite right, just reach out—we're here to help.

## House Rules (The Simple Stuff)

Nothing complicated here—just a few things to keep everything running smoothly for you and the next guest.

### Noise

Please keep noise to a respectful level, especially during quiet hours:

**Quiet hours: [Insert time, e.g. 10pm – 7am]**

If you're enjoying a late evening, just be mindful of neighbours.

### Smoking

No smoking inside the property.

If you do smoke outside, please dispose of cigarette ends properly.

### Parties & Events

This isn't a party property.

No events or gatherings beyond the number of guests booked.

## **Pets**

### **[Allowed / Not allowed]**

If pets are allowed:

- Please keep them off furniture and beds
- Clean up after them
- Don't leave them unattended unless agreed

## **Parking**

- Park only in the designated area: **[Insert instructions]**
- Please don't block neighbours or access points

## **Respect the Space**

- Treat the property as you would your own
- Report anything that breaks or stops working
- Don't rearrange furniture

## **Check-Out Basics**

Full details are below, but in short:

- Check-out time: **[Insert time]**
- Leave the property tidy
- Follow the simple steps in the check-out section

## **Check-In (Getting Settled)**

We want your arrival to feel easy.

## **Check-In Time**

From: **[Insert time]**

## **Access**

- Entry method: **[Keypad / lockbox / key]**
- Instructions: **[Insert steps clearly]**

## **Wi-Fi Details**

- Network: **[Insert]**
- Password: **[Insert]**

## **First 5 Minutes Tip**

When you arrive:

- Open a window for fresh air
- Check Wi-Fi is working
- Get comfortable

If anything feels off—tell us straight away so we can fix it quickly.

## **During Your Stay**

A few quick tips to make things easier.

## **Heating / Cooling**

- Thermostat is located: **[Insert location]**
- Simple rule: set it to what feels comfortable

If it's not responding, let us know—we'll sort it.

## **Kitchen**

Everything is there for you to use.

- Please clean up after use
- Don't leave food out (helps avoid pests)
- Dishwasher: **[Quick instructions if needed]**

## **Waste & Recycling**

- Bins are located: **[Insert location]**
- Recycling rules: **[Simple instructions]**

If you're unsure, just keep it simple—we'll handle the rest.

## **Cleaning**

No need to deep clean—that's our job.

Just:

- Keep things reasonably tidy
- Wipe up spills
- Let us know if anything needs attention

## **Emergency Information**

Hopefully you won't need this—but it's here just in case.

### **Emergency Number**

**911 (emergency services)**

### **Host Contact**

**[Insert your contact details]**

### **Nearest Hospital**

**[Insert name + address]**

## **Safety Items**

- Fire extinguisher: **[Location]**
- Smoke alarm: Installed and active
- First aid kit: **[Location]**

## **Important**

If something urgent happens:

1. Take care of yourself first
2. Call emergency services if needed
3. Then contact us

## **Local Recommendations**

One of the best parts of staying here is the area.

Here are a few places worth your time:

### **Restaurants**

- **[Name]** – Great for [type of food]
- **[Name]** – Local favourite

### **Cafés**

- **[Name]** – Perfect morning spot
- **[Name]** – Good coffee and relaxed vibe

### **Essentials**

- Grocery store: **[Name + location]**
- Pharmacy: **[Location]**

### **Things to Do**

- **[Attraction / activity]**
- **[Walks, views, local highlights]**

### **Tip**

If you want recommendations based on what you like—just ask.

## **Check-Out (Keep It Simple)**

We don't want your last morning to feel like a chore.

Just a few quick things:

## **Check-Out Time**

**[Insert time]**

## **Before You Leave**

- ☐ Take out rubbish (if full)
- ☐ Load dishwasher or leave kitchen tidy
- ☐ Return keys / lock door
- ☐ Close windows
- ☐ Turn off lights

## **Final Note**

If something wasn't right during your stay, please tell us.

We'd always rather fix it than have you leave disappointed.

## **Before You Go**

Thanks again for staying with us.

We hope it felt:

- Easy
- Comfortable
- Stress-free

And if it did—we'd love to welcome you back.